

Financial Policy (revised 6-28-12)

Before you make this financial commitment with Damascus Christian School, a ministry of Damascus Community Church, we would ask that you prayerfully consider it in light of the following Scriptures:

Suppose one of you wants to build a tower. Will he not first sit down and estimate the cost to see if he has enough money to complete it?

Luke 14:28, NIV

It is better not to vow than to make a vow and not fulfill it.

Eccl. 5:5 NIV

Let no debt remain outstanding, except the continuing debt to love one another.

Romans 13:8a NIV

- A. Tuition payments are divided over nine months beginning August 1st. Unless your student is a senior and the only child attending DCS from your family, you may elect to pay tuition on a ten or eleven month basis (still beginning August 1st) provided you return the attached Tuition Agreement with the appropriate election by August 1, 2014. Your election must be received by August 1, 2014. All tuition and fees must be paid in full by graduation in order for seniors to receive their diploma. Tuition payments are due by the 1st of the month. If the due date falls on a weekend or holiday, the next school day will be the due date. All other fees are payable as billed.
- B. The registration fee is non-refundable unless the family is not accepted by the school.
- C. Billings are sent out around the 20th of each month. **Regular monthly tuition payments must be made on each account.**
- D. No extra curricular activities (sports, drama, etc.) will be permitted if an account is in arrears.
- E. Procedures regarding delinquent tuition/fees:
1. After fifteen (15) days of delinquency, a short reminder will be mailed.
 2. After thirty (30) days of delinquency, the student will be suspended, unless acceptable arrangements for payment have been made.
- F. Although tuition may be paid in monthly payments, the family's commitment is for the amount for a full school year and tuition will not be pro-rated except for circumstances beyond a family's control such as health events which prevent a student's attendance. Exceptions will be evaluated and determined by the school administrator in the administrator's sole discretion. The school administrator's determination will include date of proration.
- G. Damascus Christian School is committed to working with families to help them meet their financial obligations. Please contact the school office if you foresee a problem keeping this financial commitment or to discuss exceptions regarding delinquent accounts.
- H. **STUDENTS WILL NOT BE ADMITTED TO A NEW SCHOOL YEAR UNLESS ALL PAST SCHOOL TUITION AND FEES HAVE BEEN PAID IN FULL NOT LATER THAN JULY 30TH.**

